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Learning Spaces Access Policy

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Learning Spaces Access Policy

Effective Date: Fall 2020

Last Revision Date: 07,05,2020

Responsible Party: Learning Spaces Librarian
Access Services Supervisor

Scope and Audience: All Patrons who enter the University Library.

Additional Authority: University campus police and the Office of Student Services.

1. Policy Purpose:

The Social Distancing Policy is intended to maintain the safety of Xavier faculty, staff, and students in response to COVID-19.

2. Policy

2.1. - Use of Learning Spaces

In order to ensure the safety of the Xavier campus, social distancing will be enforced in the University Library.

- Students wishing to use the library’s learning spaces must book a study space through our online booking system.
- Only one individual will be allowed per table, study carol, or study room.
• No group study will be allowed.
• Each study space can be booked for 2-hour slots and can be rebooked if no one is waiting.
• Each table, study room, and study carol will include only one chair.
• No movement of the furniture or combining tables will be allowed.
• Students who do not comply with these guidelines will be reported to the public safety office.

Laboratory Use
• The use of the University Library labs including the Data Visualization Lab, the Innovation Studio, and the Presentation Studio will be by appointment only.
• To utilize these facilities, students, faculty, and staff will be required to schedule use through our online booking system.

Document History (This is added after policy has been approved)

Revision No. Effective Date Description