LEAN Management Initiative   University Library

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What I learned from LEAN?

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By: Mya McKennie

Five LEAN principles

(Value, Value Stream, Flow, Pull, Perfection)

Value: Starting point

Value Stream: Process done critically

Flow: Consistency/ removal

Pull: provide exactly what is needed at specific time

Perfection: process of reducing effort, time, space, cost and mistakes

Waste Elimination

What was important to me?

* To exhaust all things from a process that doesn't add value.

*It can make "impossible" tasks simple.

*Restrict distractions

*Good Time Management

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Value Stream Map

BOX= Verbs and nouns.
Oval= start and end of a process map.
Arrow= direction of the workflow.
Diamond= Decisions & questions(yes/no,pass/fail)

*A map that shows the process or break down of a situation into smaller details, in order to point out where the problem may exist.

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Mya's Research Paper Process Map

Research a specific medical problem with selection of specific course.

Ask a question.

Relevant or not?

Generate an hypothesis(s) about the topic.

Agree or disagree?

Produce an outline to support your hypothesis(s).

Visit Xula's University library's print and electronic resources, and other resources as appropriate to academic research.

Create citation page using MLA format for credibility.

Complete process of the paper. Implementing all research and personal ideas.

Proofread or peer review paper. Make sure it's 400-600 words.

Lean & Xula's Collections

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Positive (Pros):

Suggestions (Cons):

★ We all have experience with every skill/task (weeding, discarding, relabeling, stacking).
★ All employees have knowledge of each task
★ United/ Teamwork!

❏ Create A portal to organize what tasks was completed. Therefore, it's recorded on what needs to be done.
❏ Books shouldn't be stacked on the last bottom shelf.

Future Incorporation

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★ Waste elimination: textbooks that were printed before the 1980's should be discarded.
  ○ Those books are more than likely to be found on the internet for free and can be outdated in the information it provides.
  ○ Books should have a more liberal societal perspective on its teachings
  ○ Might become a space filler, instead of a book to read.
★ A google spreadsheet of weekly tasks can make things more valuable.

We have a great system, so far, I enjoy the way we work now.